

# **Directory Release and Administrative Update Form**

In September, a school directory of all family contact information will be distributed. Please let us know if you object to your phone number(s) or e-mail address being shared.

For record keeping purposes, please complete this form in its entirety to ensure all information is current.

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**Please list our family as follows in the Directory (only include BES students)**

|                     |                          |                           |       |
|---------------------|--------------------------|---------------------------|-------|
| <b>Child's Name</b> | _____                    | <b>Grade</b>              | _____ |
|                     | <small>Last Name</small> | <small>First Name</small> |       |
| <b>Child's Name</b> | _____                    | <b>Grade</b>              | _____ |
|                     | <small>Last Name</small> | <small>First Name</small> |       |
| <b>Child's Name</b> | _____                    | <b>Grade</b>              | _____ |
|                     | <small>Last Name</small> | <small>First Name</small> |       |

## Family Contact Information

Family's Last Name: \_\_\_\_\_

Father's Name: \_\_\_\_\_ Mother's Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_  Please Do Not List My Home Phone

Father Cell Phone: \_\_\_\_\_  Please Do Not List My Cell Phone Number

Mother Cell Phone: \_\_\_\_\_  Please Do Not List My Cell Phone Number

Family Email: \_\_\_\_\_  Please Do Not List Our Email Address

Father's Occupation and Place of Employment: \_\_\_\_\_

Mother's Occupation and Place of Employment: \_\_\_\_\_

**\*\*\*Please return this form by Tuesday, August 9th, 2011\*\*\***

